

Privacy Policy

The **Australian White Suffolk Association (AWSA)** is committed to protecting everyone's right to privacy. This policy outlines our obligations in respect of how we manage Personal Information and ensures that all Councillors, staff, contractors, members and third parties who are responsible for handling personal information do so in a manner that protects every individual's right to privacy.

The Policy

The AWSA has based its policy on the Australian Privacy Principles (APPs) contained in The Privacy Act 1988. The principles outline the way in which we collect, use, disclose, store, secure and dispose of your Personal Information.

A copy of the Australian Privacy Principles may be obtained here: <https://www.oaic.gov.au/privacy/>.

Our Responsibility

We know we have a responsibility to ensure that relevant personnel are familiar with their obligations under the Acts and that the handling of personal information is done so in accordance with the law.

Our privacy policy tells you that:

"We collect personal information, how you consent to us collecting it, that we use it for what we told you we would, that we store it securely, that we don't provide it to third parties, that you can update it at any time, and that we dispose of it securely when you unsubscribe or when we don't need it anymore".

What is Personal Information?

Personal Information is information or an opinion that identifies an individual. Examples of Personal Information we may collect include names, addresses, email addresses, phone numbers, and billing information.

This Personal Information is obtained in many ways including correspondence, by telephone and email, online forms including membership applications, via our website <https://www.whitesuffolk.com.au/>, and for members – within our member software program.

Personal information may also be obtained from media and publications, from other publicly available sources, from cookies and from third parties. We don't guarantee website links or policy of authorised third parties.

Why do we collect it?

We collect Personal Information for the primary purpose of providing information and services to you.

When we collect Personal Information we will, where appropriate and where possible, explain to you why we are collecting the information and how we plan to use it.

We may use your Personal Information for secondary purposes closely related to our primary purpose, in circumstances where you would reasonably expect such use or disclosure.

You may unsubscribe from our mailing lists at any time by choosing to unsubscribe at the bottom of any communication alerts, or contacting us in writing.

Where we collect personal information

We collect and store the following personal information:

- From members that join our Association who consent to the terms of our Privacy Statement;
- People that subscribe to our electronic newsletter via our website;
- People that subscribe to our commercial register via our website.

All members and subscribers can unsubscribe at any time, either by contacting us or, where there is provision, by using the unsubscribe option on our communications.

The information we collect will only be used for the primary purpose stated, or for a secondary purpose that is directly related to the primary purpose, or where required or authorised by law.

Privacy Statement for Members

When members join our Association, they must consent to the terms of our Privacy Statement which identifies the primary purpose for collection and use of any personal information that is stored by us.

Our Privacy Statement for members states:

Information provided in your membership application and any future annual flock returns, registrations and transfers, is used by the AWSA in their annual flock register, newsletters, and in member listings on the website.

By becoming a member, you consent to details such as name, address and other contact details being used for these purposes only when joining the Association. Information will not be made available to third parties.

Information we collect will only be used for the primary purpose stated, or for a secondary purpose that is directly related to the primary purpose, or where required or authorised by law.

Disclosure of Personal Information

We include member contact information in our member listing on our website where the member has consented to do so via acceptance of our Privacy Statement. Members may request that their information be removed at any time.

Personal information is stored centrally by our service provider and within our member software program. It may be also stored in other programs that the AWSA utilises.

We do not disclose member personal information to any third party, unless where required or authorised by law.

Security of Personal Information

Your Personal Information is stored in a manner that reasonably protects it from misuse and loss and from unauthorized access, modification or disclosure.

When your Personal Information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your Personal Information. However, some of your Personal Information may remain stored in our files which will be kept by us for a minimum of 7 years.

Access to and maintaining your Personal Information

We will take reasonable steps to make sure that your Personal Information is accurate, complete and up-to-date.

You may access the Personal Information we hold about you and to update and/or correct it at any time. Members can do this by logging into our member software program. Non-members may request an update to their details by contacting us.

In order to protect your Personal Information we may require identification from you before releasing the requested information.

If you find that the information we have is not up to date or is inaccurate, please advise us as soon as practicable so we can amend our records.

Policy Updates

This Policy may change from time to time and is available on our website.

If you have any queries or complaints about our Privacy Policy please contact us at whitesuffolk@gmail.com